**Part (1)**

You are kindly requested to provide the following details:

**SECTION A. GENERAL INFORMATION**

1. Legal Name of the company

2. Business Address

3 Phone No: Fax No.:

4. Email Address:

5. Contact for prequalification inquiries (full name, position and email address):

6. Contact for general inquiries (full name, position and email address):

7. Membership of industry associations (please list):

**SECTION B. COMPANY PROFILE**

8. How many years has your company been in business as a contractor / consultant? \_\_\_\_\_\_\_\_\_\_\_\_

9. How many years has your company been in business under its present business name? \_\_\_\_\_\_\_\_\_\_\_

10. Form of Business Organization

Corporation \_\_\_\_\_\_\_\_\_\_\_\_\_Partnership \_\_\_\_\_\_\_\_\_\_\_\_\_Sole Proprietorship\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

11. If Corporation/Partnership, year incorporated/established: \_\_\_\_\_\_\_\_\_\_\_\_\_

12. If the Respondent is a company, the company name indicated above is registered with the Registrar of Companies in the State of Qatar , Incorporation Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**SECTION C. FINANCIAL CAPACITY (Insurance Reference):**

13. Name of Insurance Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

14. Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

15. Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

16. Telephone/Fax Numbers: Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

17. Are you able to provide General Liability Insurance, on an occurrence basis, in the amount of not less than 110% of the Construction Contract amount for bodily injury, (including death) and damage to property including loss of use thereof?

18. Are you able to provide Automobile Liability Insurance for all owned, leased or rented licensed vehicles used in the performance of Work and shall include third party liability?

19. Are you able to provide All Risk policy of Construction (Builder’s Risk) Insurance for the value of the work performed and the full value of products specified, if any, for incorporation into contract works?

20. Are you able to provide Contractor's Equipment Insurance covering at least the actual cash value of owned or leased construction machinery and equipment used in the performance of the Work and shall include a waiver of rights of subrogation against the Owner and the Consultant?

21. Are you able to provide Professional Indemnity Insurance and the details of the insurance policy

22. Can your firm provide a Bid Bond? \_\_\_\_\_\_\_\_\_\_

23. Can your firm provide a Performance Bond?\_\_\_\_\_\_\_\_\_\_

**SECTION D. Project Volumes / Contract Value:**

24. Annual value of contractor work for the past five years:

|  |  |
| --- | --- |
| **YEAR** | **VALUE/ QAR** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

25. Indicate the value and volume of work for which you presently have contracts, but have not started or completed to date:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Name** | **Value**  **QAR** | **Starting**  **Date** | **Completion Date** | **Percentage of Completion** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**SECTION E. EXPERIENCE, REPUTATION AND RESOURCES**

26. In separate Sheet(s), Provide details, in order of date, of relevant principal projects completed in the past five years as per the following format

|  |  |  |
| --- | --- | --- |
| **Project** | **Contract Completion Date** | **Actual Completion Date** |

27. In separate sheet(s), Provide details, in order of date, of projects completed as per the following format – in separate tables

|  |  |  |
| --- | --- | --- |
| **Project** | **Contract Completion Date** | **Actual Completion Date** |

28. Respondents should provide information on the background of all key personnel of the company: Key Personnel (e.g. senior management, project management, supervisory personnel who are employed on a permanent basis.) NAME/POSITION /Resume attached

**Part (2)**

You are requested to provide the following documents along with the above completed data indicated in part (1)

1 - Financial Capability: Financial report for the last five years showing;

* Turn Over
* Current Asset
* Balance Sheet
* Profitability

2 - Recent Credit Report from Qatar Credit Bureau

3 - Following Lists;

* List of sub-consultants with Grade and Specialization
* List of sub-contractors with Grade and Specialization
* List of suppliers

4 - Equipment List of the following:

* Owned / Hired equipment
* Confirmation on availability when needed
* Material handling / lifting capacity
* Earth moving capacity
* Other miscellaneous Equipment

5 - Miscellaneous

* Compliance with labor compound requirements letter
* Commercial Registration
* Tax Card
* In-House Manpower Number
* Company Profile

I / We confirm that this submission is accurate and true to best of my/our knowledge.

This Submission is submitted on this \_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2020.

Signatory Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature:

Date: